

# MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING

Monday, June 18, 2018

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Fox (6:05 pm), Halmstad, Krog, Pesko, Rose, Willett and Student Liaison. Absent: Distin. Administration present: Superintendent Morgan, Finance Manager Lehman, Principals Scholz and Hoogland, and Pupil Services Director Lemke. Others: Staff, students, community members and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Administrative and Committee Reports
  - A. Phillips Elementary School Principal Report
    1. The end-of-year outdoor carnival went well and the Logger Learning Celebration of Success was attended by many students and family members.
    2. Achievement Gap Reduction (AGR) Report
      - a. A ratio of students to teachers of 18:1 was used for Kdgn, Grades 1 and 3. Instructional coaching was used for Grade 2. We were able to offer three intervention periods per grade level.
      - b. Two teachers served as our instructional coaches. Both have reading specialty training and many years of experience as teachers.
      - c. Three teachers/interventionists were available for one-to-one tutoring.
      - d. Performance objectives by grade level:
        - 1) Kdgn - 80% of students will be reading at a Level D or higher - 92% achieved.
        - 2) Grade 1 - 80% of students will be reading at a Level J or higher - 88% achieved.
        - 3) Grade 2 - 80% of students will be reading at a Level M or higher - 92% achieved.
        - 4) Grade 3 - 80% of students will be reading at a Level P or higher - 91% achieved.
    3. Summer School is running great. The new schedule is working well. Our breakfast/lunch program is drawing in a lot of students.
    4. There were 17 applicants for the secretary position and interviews have been set for the beginning of July.
    5. Our 21st Century Grant program (before/after school) was audited in November. There were no corrective action items reported, which is rare. Courtney Janak does an excellent job of coordinating this program. We are in year five of five and will be applying for another five-year grant during the 2018-19 school year.
    6. August 27th will be a teacher inservice on running records. Students have been scheduled for initial year testing on August 28th so testing does not have to be done during school days.
  - B. Phillips Middle/High School Principal Report
    1. Principal Hoogland introduced Dakota Haberman as the new liaison for this year. Dakota is involved in track and football and was chosen for the Marawood Leadership Conference.
    2. Principal Hoogland introduced Kyle Schleife as new vocal teacher/director. Kyle was a former student liaison to the board. He will be student teaching during the first semester and hired as full-time teacher after graduation.

3. The district received the Marshfield Clinic ABC Grant for Communities to focus on behavioral health and alcohol/drug abuse issues. More details will be presented as the program develops.
  4. Middle school and high school scheduling is in process. Algebra and 9th grade science will be offered to one class of eighth grade students making it possible for them to have access to more AP classes later.
  5. High school scheduling was scheduled during the last two days of school.
  6. Eva Reilly (English/Speech) retired and Steven Ivancich (German) resigned leaving the high school with staffing concerns.
  7. Fifty-six students graduated in May. One other student has finished requirements and another student has almost completed their work.
  8. Jessica Roush placed 10th in the girls State track meet and the girls 1600 meter relay participated but did not make the finals. We are already looking at the fall sports schedule starting with practices early in August.
- C. Director of Pupil Services
1. The only reports back to the district yet are the junior ACT exams and they are still embargoed. We hope to have information on the Forward and Aspire Exams soon and will share the information with the Board as soon as the results are released.
  2. Special education numbers increased this year. There were 34 initial evaluations with 28 placements, 39 reevaluations with 29 continuing placements, six graduates, and 51 students transferring either into or out of the district. Overall, the department worked with 232 students this year.
  3. The district had 186 students transferring in or out of the district this year with 106 of those at middle/high school and 80 at elementary school. We are seeing an increase in mobility over the past few years that creates a lot of work for staff and teachers.
- D. Superintendent Report
1. Staffing update was tabled to closed session.
  2. Attended the Attorney General School Safety Summit that included law enforcement and school district personnel. The information received here will help in forming our district safety plan. Principal Hoogland will be attending another school district/law enforcement meeting in Green Bay this summer.
  3. Submitted an application for the State School Safety grant to cover security cameras at the elementary school and a more secure access at the middle/high school office. Notification on the grant approvals should be available within the next month.
  4. The August staff inservice will be focusing on mental health awareness and school safety.
  5. An initial meeting of the new referendum committee will be held on July 10, 2018 at 5:00 pm in the middle school IMC.
- E. Policy committee did not meet this month, but is forwarding two policies for second reading: Policies #345.6 Graduation Requirements and #422.1 Admission of Foreign Students.
- G. Business services committee met on June 14th and discussed the following:
1. Revisions to the Employee Handbook were reviewed and forwarded to the full board.
  2. The health insurance transition will be complete by July 1, 2018.
  3. Discussed procedure for restoring banked sick leave that was mistakenly taken instead of PTO.
  4. Ball field/parking lot project was reviewed and new bid will be received from Lepke.
  5. Listened to parent request for student's early graduation.
  6. Met with Jason McMillan about department reorganization
  7. Met with Dave Berens to discuss summer projects
  8. Finance Manager Lehman presented a preliminary budget for 2018-19 and discussed need for categorization of staff for DPI purposes.

9. Head lifeguard pay request will be included with other positions to be reviewed in July.
  10. Bills were reviewed.
- VI. Items for Discussion and Possible Action
- A. Following a parent request for student early graduation, motion (Willett/Burkart) to approve a non-precedent setting request for early graduation. Motion carried 8-0.
  - B. Motion (Krog/Willett) to approve revisions to the Employee Handbook as presented by Superintendent Morgan. Motion carried 8-0.
  - C. Motion (Burkart/Adolph) to approve 2018-19 preliminary budget as presented by Finance Manager Lehman. Motion carried 8-0.
  - D. President Pesko reviewed committee assignments.
- VII. Consent Items - Motion (Willett/Burkart) to approve consent items. Motion carried 8-0.
- A. Approved minutes from May 21, 2018 Board meeting.
  - B. Approved second reading of policies presented. Motion carried 8-0.
  - B. Approved bills from May 2018 (#344171-344339 and wires) for a total of \$603,688.85.
- VIII. The next regular board meeting will be held on July 16, 2018 at 6:00 p.m. Items to include are budget updates and amendments.
- IX. Motion (Krog/Adolph) to convene into executive session at the conclusion of the open session:
- A. Pursuant to WI Stat. Sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
    - Confer with legal counsel
  - B. Pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
    - Staffing Update
- Motion carried 8-0 with roll call vote at 7:23 p.m.
- X. Announced that the Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.
- XI. Motion (Krog/Adolph) to reconvene into open session. Motion carried 7-0.
- XII. Action Items.
- A. Approved personnel report - Approved hiring of Dylon Lind as seasonal groundskeeper and accepted a resignation from Patti Lebeck (29.5 years) as elementary building secretary
  2. Accepted administrative recommendation for 2018-19 staffing with contracts to be formally approved at the July full Board meeting.
- XIII. Motion (Krog/Rose) to adjourn. Motion carried 7-0. Adjourned at 8:55 p.m.

Respectfully submitted,

Tracie Burkart, Clerk  
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

Price County Review  
P.O. Box 170  
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting  
June 18, 2018  
6:00 PM

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Tracie Burkart, Clerk  
Board of Education